

House Rules & Tenant Information

In order to live harmoniously within a community such as the Student Village, certain rules and guidelines are necessary for the quiet enjoyment of all tenants. Please ensure you are familiar with the following House Rules. It is your responsibility to ensure your behaviour has a positive impact on your fellow tenants, neighbouring units and the community at large. Where the House Rules directly relate to the Residential Tenancies Accommodation Act 2008, the Section Number is referenced beside in brackets. Where the House Rules directly relate to the Residential Tenancies and Rooming Regulations 2009, the Schedule Number is referenced in brackets.

Please be advised that this document was current at the time of printing. Management has the right to make fair and reasonable changes to the current document within the legislative guidelines.

For further information, please refer to our website www.studentvillage.com.au

The House Rules forms part of your Accommodation Agreement (lease). You must read this document, and once understood, sign your Accommodation Agreement (lease) agreeing to abide by the terms and conditions.

Abandoned/Discarded belongings (RTA S363)

Please remove all your belongings at the end of your lease (including garage and common areas). No responsibility will be taken for any goods remaining once you have departed. Tenants are advised that they may be charged for storage and/or disposal of discarded, abandoned or unauthorised items. Refer to Fees & Charges.

Abusive and/or aggressive behaviour (RTA S253)

Every tenant has the right to experience a safe, private, secure and comfortable living environment. Abusive and/or aggressive behaviour by tenants or their guests, whether it be verbal, cyber, emotional and/or physical in nature, toward fellow housemates, tenants, staff, guests and/or contractors will not be tolerated. After hours, our security contractor may enter your unit if abusive/aggressive behaviour or risk to safety is suspected. Tenants are advised that their Accommodation Agreement (lease) may be immediately terminated and possible prosecution by the law may result if such behaviour occurs.

The Residential Tenancies and Rooming Accommodation Act 2008 S253 (c) states:

A resident in rental premises has the following obligations:

- (c) Not to interfere with, and to ensure the resident's guests do not interfere with, the reasonable peace, comfort or privacy of another resident or another resident's appropriate use of the other resident's room or common areas.

Alcohol/ Drugs & Unlawful substances

We promote the responsible consumption of alcohol for tenants over the age of 18. Excessive consumption of alcohol is not permitted. Distilling of beer and/or alcoholic beverages is strictly prohibited. Possession and/or use of illegal drugs or any substance of which the possession is prohibited by law, may

result in the tenant and/or visitors or guests of the tenant being reported immediately to the police and possible eviction.

Applications

It is at the discretion of management to refuse any person deemed unsuitable for living in our accommodation. An applicant's behaviour will be considered when reviewing applications, with consideration given to the well-being of other tenants.

Arrivals

As we offer shared accommodation, there may be times where a new tenant moves into your unit late at night, early morning or on weekends. In cases of outside of office hours arrivals, our contracted security firm will arrange access for the new tenant.

Bond

A bond equivalent to four weeks rent is required and held by the Residential Tenancies Authority for the term of your agreement. At the end of your Accommodation Agreement (lease), bonds will be refunded when all rent is paid, keys are returned, break lease fee is paid (if applicable) and the property has been left in the same condition as per the Entry Condition Report (except for fair wear and tear).

Care of property - damage

Any expenses arising out of damage of property may be charged to the tenant and/or prosecuted by the law. Tenants will be held financially responsible for damage by guests. Damage may include, but is not limited to, putting foreign objects such as foods, oils etc. down sinks/toilets, over filling baths causing flooding, sleeping directly on Student Village provided mattresses without a protector or sheets, not opening/closing blinds correctly causing damage etc.

Carpet cleaning (RTA 253)

Your carpet has been professionally cleaned in preparation for your arrival. At the end of your lease, you must leave the unit and inclusions, as far as possible, in the same condition they were in at the start of the Accommodation Agreement (lease), fair wear and tear excepted. This includes cleaning of the carpet to a

professional standard. Please contact the office if you need a recommendation for a professional cleaner or to have them organise your carpet clean on departure.

Cleaning

Cleaning of units (rooms and common areas) are the responsibility of all tenants. A cleaning service is available (fees apply). Please contact the office for further details.

For shared accommodation, we strongly encourage you to set up a regular cleaning roster with fellow tenants of your unit. Your roster should include (but not be limited to) cleaning of the bathroom, kitchen (including cleaning spills and wiping out the fridge/freezer/microwave), cleaning the floors and removing rubbish. Bathrooms must be left free of excess water on the floor.

To ensure that units are always kept to an acceptable standard, upon inspections, excessively untidy and/or dirty units may be brought back to an acceptable standard immediately by our cleaning department at the expense of the tenants. Charges also apply for misuse of items such as stovetops, benchtops, microwaves etc

For shared accommodation, Student Village cleaners may enter the common areas of your unit to complete an annual full unit clean.

Common Areas (shared accommodation)

Common (shared) areas in each unit include the kitchen (including fridge, freezer, microwave, oven and stovetop), lounge, dining area, bathrooms, toilet/s, laundry, garage, hallways, balconies, patio and entry/exit areas of the unit (including the immediate area outside the unit). All common areas must be kept clean. Failure to do so may result in the common areas of the unit being cleaned and brought back to an acceptable standard at the tenant's expense. Please refer to Fees & Charges.

Cultural diversity, sensitivity and tolerance

Australia is a multicultural country. It prides itself on its record of achievement in integrating people from all parts of the world. Australia commits to the rights of all people to enjoy equal rights and be treated with equal respect regardless of race, colour, creed or gender. To ensure this commitment is maintained, intolerance will not be accepted. Complaints must be made in writing (email office@studentvillage.com.au) or handed in to the office. All complaints will be reviewed and assessed confidentially with a priority shown to the complainants' welfare.

Departures

For departures, tenants must comply with their Accommodation Agreement (lease) obligations and provide a minimum 7 days' notice by submitting a Notice of Intention to Leave (R13) to the Student Village.

On departure, your room/unit will be inspected. Please contact the office for a Departure Inspection Checklist and refer to the Arrivals & Departures page on our website. We can assist with your departure cleaning requirements (fees apply). Please contact the office for further details.

Should the cleaning not meet our standards on departure, a cleaning fee may be charged/taken from your bond to bring it back to an acceptable standard.

Entry Condition Report

The Entry Condition Report given to you on arrival must be completed and the original returned to the office within 7 (seven) business days of your Accommodation Agreement (lease) start date.

Dispute Resolution/Complaints

We are all individuals with different likes, dislikes and opinions and at times problems may arise in shared accommodation. Sometimes these can be difficult to manage on your own. In the first instance, please discuss any issues respectfully and amicably with your fellow tenants. Management will only step in if specifically requested and/or if the comfort and/or safety of others are being significantly compromised. Complaints to Management must be in writing (email office@studentvillage.com.au). If issues are life threatening, please call Emergency Services on 000 (triple zero).

To avoid issues, get to know your fellow tenants so you all have a great experience. Having consideration for another tenant, respecting their space and privacy, ensuring common areas are kept clean and tidy and respecting sleep and habits of other tenants minimises disputes.

Emergency Services (ambulance, police, fire)

000 (triple zero) or 112 (from a mobile device) is the number to call for Ambulance, Police, Fire.

Emergency evacuation

Please be familiar with evacuation procedures as posted on the back of each bedroom door as well as in the common area of each unit. In the event of a fire or emergency, Emergency Services should be contacted by dialling 000 (triple zero). Management or their after-hours security provider should be then immediately

notified when it is safe to do so. All tenants should assemble on the vacant land on the West Street (main entry) side of the Community Hall to the south of the visitor's car park. Fire extinguishers & fire blankets are only to be used in case of an emergency when it is deemed safe to do so. Assembly area signage is located on the fence on West Street.

Emergency - Fire blankets & Smoke detectors

In case of a fire, fire blankets are fitted in all units in the kitchen area. Fire blankets should be used in accordance with the instructions on the front of the pack. Do not remove or tamper with the fire blanket. Deliberate tampering/removal will result in a charge from \$100.

Interconnected smoke detectors are fitted in all units and bedrooms and are hard wired. If the smoke detector beeps, please report to the office immediately as repairs may require the attendance of a licenced electrician. Deliberate damage will incur a charge and Remedy to Breach notice.

Existing medical and/or physical conditions in the case of an emergency

To assist in the case of an emergency, please advise us of any existing medical and/or physical conditions, along with an action plan and a list of medications you are required to take. Under the Privacy Act, all information is held in the strictest of confidence and only divulged to medical personnel in the case of an emergency. Please also ensure your emergency contact details are up to date.

Where there is grave concern for the health or wellbeing of a tenant, Management may contact the next of kin nominated as per their application.

Extra Personal Belongings (shared accommodation)

Without the prior written consent of Management, no large items of furniture such as (but not limited to) beds, mattresses, fridges, heaters, air conditioning/air cooler units, washing machines, dryers, lounges, armchairs, TVs etc. are allowed to be used or stored in shared accommodation. All other personal belongings such as (but not limited to) car parts, sporting equipment, luggage etc. located in common areas (including garage) MUST be labelled with your name and unit/room number. Charges may be incurred for removal of furnishings where consent has not been given.

All units must maintain clear paths throughout the unit and bedrooms to allow for exit in case of emergency. Storage of belongings/excessive belongings causing health and safety concerns is not permitted.

Fees & Charges

The following charges will be invoiced when an item has been damaged, or a chargeable service has been provided.

Item	Price
After hours arrival (not pre-arranged)	\$60.00
Afterhours departure (not pre-arranged)	\$60.00
Afterhours call out fee by Security for unauthorised guest and/or noise	From \$60
Blind blade/blind repair &/or replacement due to misuse	Blade repair from \$40. Blind replacement from \$350
Cancellation of reservation (shared accommodation)	\$100 more than 2 weeks' notice \$200 less than 2 weeks' notice
Cancellation of exclusive unit	\$395 more than 2 weeks' notice \$495 less than 2 week's notice
Carpet cleaning	From \$50 per room Additional stain removal from \$20 per room Stairs/hallway from \$80
Cleaning	From \$80 per hour per cleaner
Desk chairs replacement	From \$115
Desk chair cleaning	From \$50
Dining chair replacement	From \$115
Dining Table replacement	From \$250
Electrical Item replacement – large	From \$800
Electrical item replacement – small	From \$20
Fire blanket replacement	From \$100
Fly screen replacement	From \$100 per screen
General Repairs	From \$90 per hour + materials

Keys/Locks – rekey unit	From \$100 per room lock From \$350 per unit rekey
Keys – replacement (single)	From \$30 per key
Lockouts	From \$60 (higher on public holidays/Sundays)
Lounge cleaning	From \$100 per seat
Mattress cleaning	From \$50
Lounge reupholstery/replacement	From \$450 (2-seater) & \$550 (3-seater)
Mattress cover replacement	From \$30
Mattress replacement	From \$165
Microwave plate replacement	From \$80
Painting	From \$90 per hour
Range hood replacement	From \$200 plus installation
Room Transfer (without valid reason)	\$50
Rubbish Removal	From \$90 per hour
Smoke detector replacement	From \$250 plus installation
Storage fees for abandoned or goods left behind	From \$60 per week
Structural Repairs (e.g., walls, tiles, frame)	From \$90 per hour + materials
SV signage replacement	From \$10 plus labour
Trade repairs e.g., Electrician, Plumber	Callouts from \$120 + repair costs
TV remote replacement	From \$45
TV replacement	From \$300

For shared accommodation, where it cannot be determined who is responsible for damage, missing items or uncleanliness, Management will usually divide all applicable charges between all tenants of the unit. Invoices for fees and charges are to be paid within 7 days.

If you have an issue with any charges (e.g., for replacements, malicious damage etc.) you have received, we request that you

put your queries in writing to the office via email office@studentvillage.com.au within 14 days of the charge.

Financial hardship

If you are having financial difficulties, please contact the office before matters get out of hand. In many instances, options may be available e.g., transfer to a cheaper room, payment plan or assistance may be available for UNISQ students.

Harassment

Laws within Australia clearly outline that harassment is an unwelcome behaviour and may result in prosecution for more serious offences. Harassment may be verbal, written, emotional, physical, sexual and/or racist and/or gender related in nature. Any form of harassment is prohibited. Please contact the office immediately (or emergency services or security if after hours) if you have experienced any forms of harassment.

Heaters & Air Conditioners

Due to safety reasons, personal heaters and air conditioners/air coolers of any type are prohibited in shared accommodation. Warm clothes should be worn during winter months.

An inbuilt gas heater is provided in each unit. To prevent fire, **no object should be within 2 metres of the gas heater**. This includes, but is not limited to, lounges, dining chairs and clothes airers. If Management or staff enter a unit which has a heater turned on, with no tenants at home, the heater will be turned off and/or disconnected.

Immediate eviction (RTA 370)

Under the Residential Tenancies and Rooming Accommodation Act 2008 (S370), immediate eviction may arise if Management believes the following has occurred:

- a) The tenant uses his/her room, unit or common area for an illegal purpose.
- b) The tenant or guest of a resident has intentionally or recklessly:
 1. destroyed or seriously damaged a part of the Student Village or a facility within the Student Village; and/or
 2. endangered another person in the Student Village; and/or
 3. significantly interfered with the reasonable peace, comfort or privacy of another tenant or another tenant's appropriate use of the other tenant's room or common areas.

A tenant's behaviour will be taken into consideration when considering termination of an agreement, with consideration

given to the well-being of other tenants.

Inspections

Inspections are conducted as per the RTA legislative requirements, during office hours. Please ensure the unit is clean, neat, and tidy and all property is returned to where it belongs to avoid any charges being incurred. Power will be shut off temporarily for testing of safety switches (usually less than 1 minute).

Insurance

Management strongly advises that tenants obtain their own contents insurance and vehicle insurance to cover personal property and any damage caused to our property from vehicles.

Items for sale

Please contact the office or visit our website for available items.

Keys and Lockouts

Please ensure you keep your room key on you to avoid locking yourself out of your room, unit and/or UNISQ gate. Lockouts at any time of the day or night will incur a minimum lockout charge of \$60 per lockout (higher on public holidays/Sundays).

As a security measure, office staff, cleaners, maintenance staff and contract workers will always lock rooms and units when they are finished cleaning/maintaining/inspecting rooms or units. Lockout fees will still be incurred in this instance and will incur a minimum charge of \$60 per lockout.

Tenants in shared accommodation must not give their room key for visitors to use.

If you are locked out after hours, please use the afterhours security phone located on the external wall of the office or dial 4690 0001 from your mobile. Security will require photo identification from all tenants requiring assistance with lockouts. If you are not in attendance when security arrives, please note that charges still apply. Please note that security are not onsite, so long wait times may apply.

If you lose/damage your key, please advise Management immediately. Fees may apply.

Laundry

An onsite tap and go laundry is available 24 hours a day. Clothes lines and airers (available for purchase) are to be used for drying clothes outside. Clothes must not be dried or aired on eaves, balcony railings, trees etc.

Mail collection

Australia Post delivers mail to the office regularly Monday through to Friday excluding Public Holidays and over the

Christmas/New Year break. Australia Post will supply a slip for large items and parcels to notify you to pick up your parcels from the UNISQ Post Office. Mail is unable to be held if you are no longer a tenant.

Maintenance

We employ maintenance staff, as well as engaging specialist contractors to conduct repairs and preventative maintenance.

Please report any maintenance issues to our staff via email or by lodging a maintenance request via our website. Urgent situations such as loss of power, floods or safety hazards should be reported immediately to the office during office hours, or security when the office is closed.

If maintenance/repairs/replacements are required that are not classed as fair wear and tear, charges may apply. For shared accommodation, where responsibility is not claimed by a tenant, costs will be equally shared across all tenants at the time of the damage.

Mental Health

Where a tenant's mental health impedes on another tenants right to peace and comfort and privacy or Management believes there is a risk to persons or property, options will be explored by Management which may include assistance from UNISQ Wellness, Police, Ambulance, or any other appropriate mental health service. Please advise Management if you are experiencing or are affected by mental health issues affecting your accommodation. If there is an immediate threat to your safety, please contact Police immediately on triple zero (000).

Noise (RTA S253)

10.00pm is the cut-off time for all noise interfering with the peace and quiet of other tenants. After hours noise can be reported to security by calling 4690 0001 or using the security phone outside the office. The informant's details shall be kept confidential and will not be disclosed to the tenant involved. Fees may be applicable to the tenant involved for attendance by security. Please refer to Fees & Charges.

Headphones should be used for all use of stereos and sound equipment when listening to loud music, tv etc

Operating as a business/garage sale

We are located on private property. As such, no business is to be conducted from units. This includes, but is not limited to garage sales, sale of wholesale goods, mechanical repairs, hawking etc.

Parking/Garages/Vehicles

Tenants who own a vehicle are required to advise the office of the vehicle details. Vehicles must be registered in the tenant's

name. Unregistered vehicles are prohibited onsite unless permission from Management has been obtained. Visitors and guests are required to park in the Visitors Car Park at the entrance. Tenants with more than one vehicle must only park one vehicle near their unit. There are no allocated parking spaces for tenants. Do not park/obstruct any driveways or garage access. Parking over lawns or footpaths is not permitted.

Parking is at your own risk. Management recommends that tenants obtain their own contents insurance and vehicle insurance. Vehicles considered abandoned, including unregistered vehicles may be removed.

Any vehicle making excessive noise is not allowed within our grounds. This includes cars and motorbikes and any stereo equipment associated with vehicles. Speeding is strictly prohibited. Vehicles leaking oil may incur a cleaning charge.

Parties

Due to the predominance of accommodation for students, parties are by permission only on a Friday or Saturday night (via the Party Permission Form) with a minimum 24 hours' notice. The tenant will be held responsible for the proper conduct of all guests and care of property. Parties must end by 11pm. Parties require unanimous consent of all tenants in the unit. Parties conducted outside of units are not permitted.

Fees may be applicable for attendance by security. Please refer to Fees & Charges.

Pets

Due to a duty of care to the health and safety of our tenants, lack of appropriate space, (no exclusive use of outside areas) and lack of appropriate conditions to humanely accommodate pets, no pets of any kind are permitted. For the welfare of our wildlife, feeding of birds or animals on site is prohibited.

Posters, hooks, prints, stickers, etc.

Affixing posters, hooks, prints, stickers etc. to walls or ceilings is not permitted by tenants.

Rent

Rent is billed every fortnight and it is advised to be kept 2 weeks in advance. An RTA Notice to Remedy Breach will be issued if your rent is 4 days late, a Notice to Leave issued if rent is 12 days late and eviction may ensue if rent is 16 days late.

Our preferred method of payment is via Webpay (via our website – www.studentvillage.com.au). Please contact us via email (office@studentvillage.com.au) to obtain your payment password. Credit Card (VISA, MasterCard), and Direct Deposit are

also accepted methods of payment (contact the office for details). For direct deposits, please place your unit number and last name in the reference section and email us the transaction receipt to ensure we allocate your payment to the correct account.

Current proof of study must be provided to receive discounted student accommodation. New/renewed Accommodation Agreements (leases) will revert to the standard rent rate where proof of study is not provided.

Residential Tenancies Authority (RTA)

The RTA is the Queensland Government statutory authority that administers the Residential Tenancies and Rooming Accommodation Act 2008 (the Act). They provide tenancy information, bond management, dispute resolution, investigation, and policy and education services. We are legally obligated to comply with legislation from the RTA (including all RTA notices, bond lodgement, Accommodation Agreements etc). See the RTA fact sheets link on our website for further information.

Accommodation Agreement (R18) (lease)

We remind all tenants that the Accommodation Agreement (lease) is a legally binding document. Please contact the office within two (2) business days of the start of your lease if you have any concerns regarding your Accommodation Agreement (lease), or if any of the information is incorrect (e.g., spelling of name, agreement end date etc.).

You must advise of your intentions regarding your accommodation requirements prior to the expiry of your Accommodation Agreement (lease). This includes renewal, extension and termination. You will receive a request via email approximately eight (8) weeks prior to the expiry of your current Accommodation Agreement (lease).

All tenants of the Student Village must sign an accommodation agreement.

For departures, tenants must provide a minimum 7 days' notice by submitting a Notice of Intention to Leave (R13) to office staff.

For early Accommodation Agreement (lease) terminations, by law, tenants may have to find a suitable tenant/s to take over the renting of the room/unit until the end of their Accommodation Agreement (lease). Subletting is not allowed. Management will also endeavour to locate a suitable tenant/s. If a suitable tenant/s is not found, you will be required to pay compensation loss of rent until the expiry of your Accommodation agreement (lease).

Eviction does not necessarily mean you will be released from payment of your Accommodation Agreement (lease).

Rubbish

Green or red lidded bins (general refuse) are provided at the rear of units. Please do not place loose rubbish in the bins or leave rubbish beside bins. Extra rubbish bags (complimentary for shared accommodation) are available from the office.

Recyclable items should be put in the recycle bins (yellow lid) conveniently located throughout our site. Recycling items include plastic bottles, glass, paper, cardboard etc. No food scraps/non-recyclable items are to be placed in the recycle bins (yellow lid).

Security & Personal safety

The best defence for all tenants is to maintain a vigilant attitude towards safety and security. Contracted and onsite security is available 24 hours a day 7 days a week for emergencies and breaches of security, but they cannot be in all places at once. Please take responsible steps for your own safety by ensuring all doors are locked, whether you are in your unit or not. The UNISQ gate is under constant surveillance, as well as other areas of our site. Footage may be forwarded to the Police in occurrences of security related issues. If you notice someone acting suspiciously, please notify office staff immediately and/or the police if the situation warrants it. A local security firm is contracted to do regular patrols within the grounds and assist with safety and security of tenants after hours (4690 0001). This may include entering units and/or rooms in an emergency. The security firm is engaged for emergencies and security related issues only. Please do not call security for general maintenance and/or rental issues, etc.

All tenants are advised to exercise caution if they choose to walk at night, especially between the University Campus and your unit. If practical, always walk in groups for added safety. Residents may also ask UNISQ security staff to escort them to the security gate located at the top of our complex.

If theft occurs, you should notify Policelink on 131 444.

Skateboards, roller-skates, scooters and rollerblades etc.

Skateboards, roller-skates, scooters, rollerblades etc. are not permitted.

Smoking (RTA 268)

All units are non-smoking. Smoking of any substance (including, but not limited to, shishas, e-cigarettes) is strictly prohibited inside any part of any unit (this includes balconies and garages). Smoke must not enter a unit. Smoking on our property must not

interfere with the use or enjoyment of another tenant on the property. If evidence of smoking inside is found, a Notice to Remedy Breach will be issued and cleaning charges will apply. Repeated breaches may result in termination of your Accommodation Agreement (lease).

Tenants can smoke cigarettes in the courtyard areas or any area that is more than 5 metres from a building. Cigarette butts must be disposed of properly or charges for cleaning will apply. Cigarette disposal bins are located at various pergolas throughout the grounds.

Social media

Any social media posts which disclose any personal/private information about (including, but not limited to) staff, tenants or contractors, which is considered derogatory, defamatory, slanderous, racial, discriminatory (as per the Anti-Discrimination Act) or harassing/threatening/bullying may jeopardise your Accommodation Agreement (lease). Legal action may also ensue.

Please address any issues with office staff, prior to posting any negative feedback.

Subletting

The tenant/s named on the Accommodation Agreement (lease) for the room must be the person occupying the room. Subletting is not allowed under any circumstances. Unauthorised persons living in your room/unit is not allowed. Subletting may result in unauthorised guest fees and eviction.

Telephone/Internet

For convenience, a free public phone is available on site, adjacent to the pool and laundry. Tenants must arrange their own internet provider. Common providers include Telstra, Optus, TPG, Internode and Dodo.

Trespassing

Unwelcome guests or guests misbehaving will be immediately asked to leave our site. Unauthorised persons (including persons in shared accommodation without the tenant being in attendance) will be deemed to be trespassing. Please contact the office or after-hours security (4690 0001) if there is an uninvited/unwanted guest in your unit.

Entering another tenant's unit without permission will result in the same action as a member of the public entering a home without permission.

TVs

Our TVs are pre-tuned. Please do not attempt to re-tune the

television. Please report any issues via the maintenance page on our website or by visiting the office.

USQ/TAFE Student Services

Student Services is a service offered to all tenants studying at the University (UniSQ) and TAFE QLD (Southwest Campus). Services include health, counselling and wellbeing, financial assistance and welfare. See the office or UniSQ/TAFE for contact details.

Utilities (Electricity/Gas/Water)

Where full units are rented under one lease, water, gas, and electricity usage are charged monthly, unless otherwise advised. Please conserve utilities. Take shorter showers, do not waste water, turn off lights, gas heater etc when not in use.

Vending machine

A vending machine is located outside the community hall (opposite the laundry), with drinks and food available. If you have any issues with the machine, please contact the number on the vending machine.

Visitors and overnight guests

Visitors are allowed in the common areas of shared accommodation between 8am and 10pm while accompanied by the tenant. Overnight guests MUST be pre-approved by Management. A fee from \$30 p/night is payable for pre-approved overnight guests. Unapproved guests will incur a fee from \$60 p/night. Eviction may occur where a tenant has had unapproved guests on multiple occasions.

At all times the tenant has the responsibility for the visitor's/guest's behaviour and financial accountability. Fees may be applicable for attendance by security. Please refer to Fees & Charges.

Zero tolerance

A zero-tolerance policy applies to the following:

- Narcotics (illegal drugs/substances)
- Malicious damage
- Any form of organised/illegal activity
- Any form of organised/illegal gambling
- Smoking inside units/garage/balconies (including shishas and e-cigarettes)
- Improper disposal of cigarette butts, rubbish
- Relocation of our furniture, causing damage or loss
- Skateboards/rollerblades/roller-skates/scooters etc.
- Candles/incense in any room or any item posing a fire hazard
- Firearms/fireworks/BBQ's/portable gas cookers
- Scaling fences/gates

- Improper use of facilities such as (but not limited to), laundry etc
- Divulging access information to unauthorised entities
- Unaccompanied guests in any part of the complex
- Tampering with smoke detectors or safety equipment
- Subletting
- Abusive and/or aggressive behaviour
- Excessive alcohol consumption
- Racial intolerance
- Fire hazards such as piggy backing power adaptors, drying clothes on top of gas heaters, putting furniture too close to the gas heater etc.
- Serious breaches of the peace and comfort of tenants